Oil India Limited
(A Govt. of India Enterprise)
P.O. Duliajan – 786602, Assam

Telephone No. (91-374) 2800491
Fax No: (91-374) 2800533
Email: materials@oilindia.in ; erp_mm@oilindia.in

Tender No. **: SDG8346P13/09**

Tender Fee : INR 4,500.00 OR USD 100.00
Bid Security : Applicable

Bidding Type **: SINGLE STAGE TWO BID SYSTEM**

Bid Closing on : As mentioned in the Basic Data of the tender in OIL's e-portal.
Bid Opening on : As mentioned in the Basic Data of the tender in OIL's e-portal.

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No. / Mat. Code	Material Description	QTY.	UOM
1	Supply and Installation of Economic Analysis and PVT Analysis Software (one number each) as per the following Annexure: a) Detailed specification – Annexure - I. b) Bid Rejection Criteria (BRC) and Bid Evaluation Criteria – Annexure-II. c) Technical & Commercial Check list vide Annexure- III	1	No. each

Special Notes :

1.0 The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) including Amendments & Addendum to "General Terms & Conditions" for e-Procurement.

2.0 Technical Check list and Commercial Check list are furnished vide Annexure – III. Please ensure that both the check lists are properly filled up and uploaded along with Technical bid.

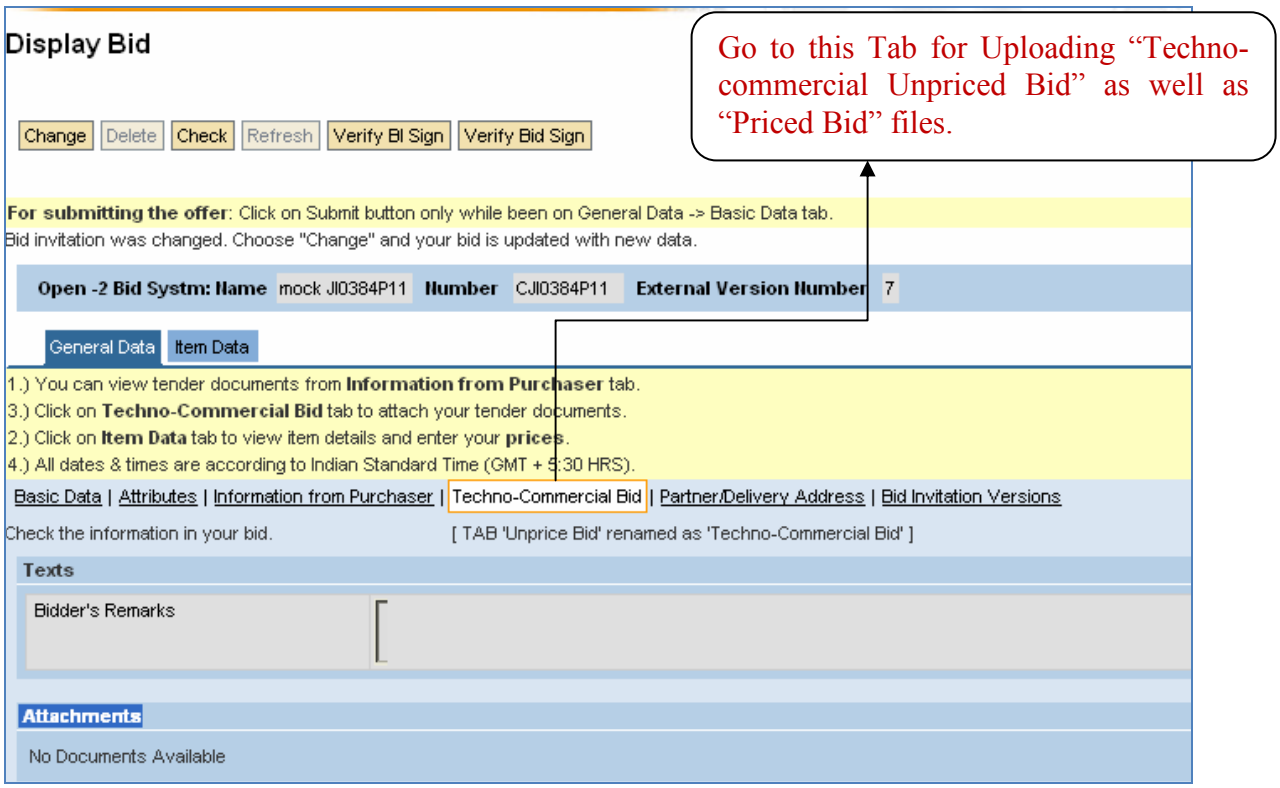
3.0 The item qualifies for Nil duty / Deemed Export benefits. For Deemed Export benefits, please refer Addendum to the General terms and conditions for Global tender.

4.0 Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The **Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam** on or before the Bid Closing Date and Time mentioned in the Tender.

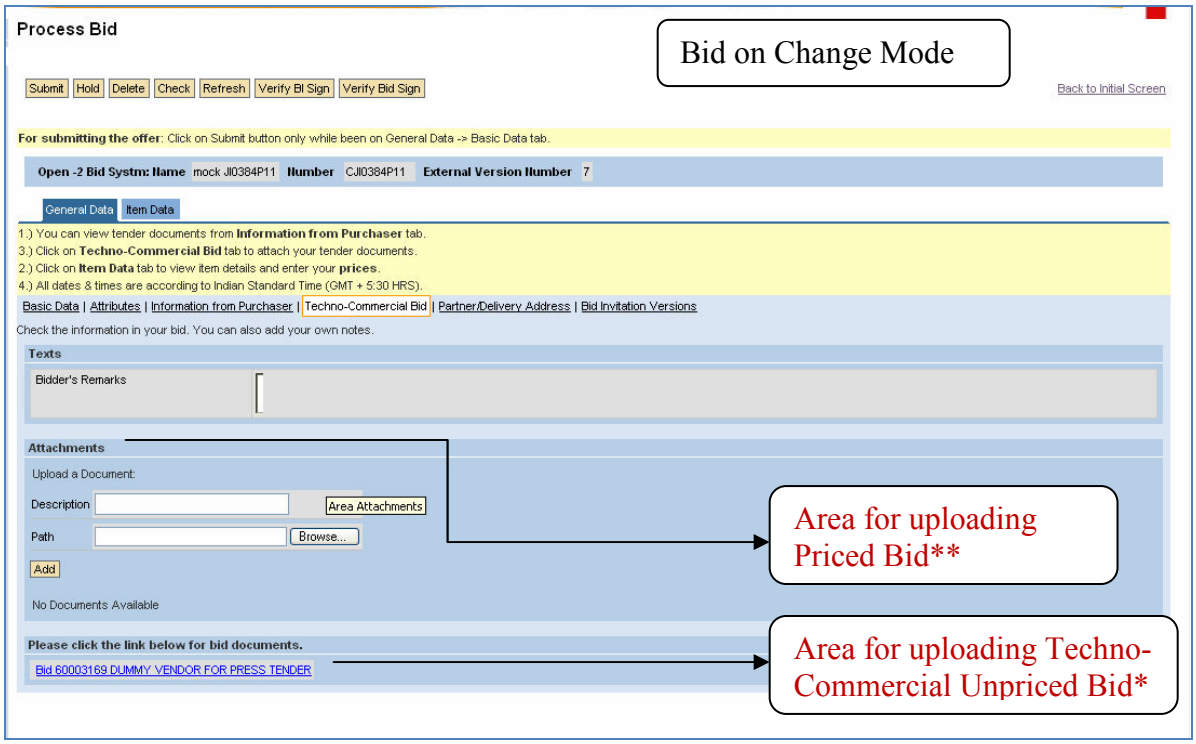
a) **Original Bid Security.**
b) **Details Catalogue and any other document which have been specified to be submitted in original.**

5.0 In case of SINGLE STAGE-TWO BID SYSTEM, bidders shall prepare the "Techno-Commercial Unpriced Bid" and "Priced Bid" separately and shall upload through electronic form in the OIL's e-Tender portal within the Bid Closing Date and Time stipulated in the e-Tender. The "Techno-Commercial Unpriced Bid" shall contain all techno-commercial details except the prices which shall be kept blank and to be uploaded in the c-Folder link (collaboration link) under "Techno-Commercial Bid" Tab. No price details should be uploaded in c-Folder link (collaboration link). Details of prices as per Bid format / Commercial bid to be uploaded as Attachment in the attachment link under "Techno-Commercial Bid". A screen shot in this regard is given below.

Any offer not complying with above submission procedure will be rejected as per Bid Rejection Criteria mentioned in the tender.


Display Bid
Go to this Tab for Uploading "Techno-commercial Unpriced Bid" as well as "Priced Bid" files.
Change
Delete
Check
Refresh
Verify BI Sign
Verify Bid Sign
For submitting the offer: Click on Submit button only while been on General Data -> Basic Data tab.
Bid invitation was changed. Choose "Change" and your bid is updated with new data.
Open -2 Bid Systm: Name mock JI0384P11 Number CJI0384P11 External Version Number 7
General Data
Item Data
1.) You can view tender documents from Information from Purchaser tab.
3.) Click on Techno-Commercial Bid tab to attach your tender documents.
2.) Click on Item Data tab to view item details and enter your prices.
4.) All dates & times are according to Indian Standard Time (GMT + 5:30 HRS).
Basic Data | Attributes | Information from Purchaser | Techno-Commercial Bid | Partner/Delivery Address | Bid Invitation Versions
Check the information in your bid.
[TAB 'Unprice Bid' renamed as 'Techno-Commercial Bid']
Texts
Bidder's Remarks
Attachments
No Documents Available

On change Mode- The following screen will appear. Bidders are advised to Upload "Techno-Commercial Unpriced Bid" and "Priced Bid" in the places as indicated below:


Process Bid
Bid on Change Mode
Submit
Hold
Delete
Check
Refresh
Verify BI Sign
Verify Bid Sign
Back to Initial Screen
For submitting the offer: Click on Submit button only while been on General Data -> Basic Data tab.
Open -2 Bid Systm: Name mock JI0384P11 Number CJI0384P11 External Version Number 7
General Data
Item Data
1.) You can view tender documents from Information from Purchaser tab.
3.) Click on Techno-Commercial Bid tab to attach your tender documents.
2.) Click on Item Data tab to view item details and enter your prices.
4.) All dates & times are according to Indian Standard Time (GMT + 5:30 HRS).
Basic Data | Attributes | Information from Purchaser | Techno-Commercial Bid | Partner/Delivery Address | Bid Invitation Versions
Check the information in your bid. You can also add your own notes.
Texts
Bidder's Remarks
Attachments
Upload a Document:
Description
Area Attachments
Path
Browse...
Add
No Documents Available
Please click the link below for bid documents.
Bid 60003169 DUMMY VENDOR FOR PRESS TENDER
Area for uploading Priced Bid**
Area for uploading Techno-Commercial Unpriced Bid*

Note :

* The "**Techno-Commercial Unpriced Bid**" shall contain all techno-commercial details **except the prices**.

** The "**Price bid**" must contain the price schedule and the bidder's commercial terms and conditions.

6.0 Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

7.0 The Integrity Pact is applicable against this tender. OIL shall be entering into an Integrity Pact with the bidders as per format enclosed vide Annexure XII of the tender document. This Integrity Pact proforma has been duly signed digitally by OIL's competent signatory. The proforma has to be returned by the bidder (along with the technical bid) duly signed (digitally) by the same signatory who signed the bid, i.e., who is duly authorized to sign the bid. Any bid not accompanied by Integrity Pact Proforma duly signed (digitally) by the bidder shall be rejected straightway. Uploading the Integrity Pact with digital signature will be construed that all pages of the Integrity Pact has been signed by the bidder's authorized signatory who sign the Bid.

OIL's Independent External Monitors at present are as under:

(I) SHRI N. GOPALASWAMI,I.A.S (Retd) ,
Former Chief Election Commissioner of India
E-mail Id : gopalaswamin@gmail.com

(II) SHRI RAMESH CHANDRA AGARWAL , IPS(Retd)
Former Director General of Police
E-mail Id : rcagarwal@rediffmail.com

ANNEXURE- I

Technical Specifications

Economic Analysis and PVT Analysis Software

ITEM – 1

Economic Analysis Software:

The software should have following facilities:

1. It should produce accurate economics forecasts using production projections, prices, capital costs, and operating costs
2. It should analyze economics results using indicators such as net present value, rate of return, and before- and after-tax cash flow
3. Import production data from a variety of sources to forecast future production
4. It should help to evaluate uncertainties, measure the impact of those uncertainties on economic value, and determine the risk of options.
5. Visualize the effects of uncertainty on the value of projects using tornado charts or spider diagrams.
3. Focus your efforts on high impact uncertainties
4. Build a decision tree automatically, based on sensitivity analysis data.
5. Determine the expected value of project given its inherent uncertainty.
6. Make Decisions with greater confidence based on improved understanding of project and risk tolerance.
7. Export time series data for use in the Capital Planning Portfolio management
8. Model complex problems includes uncertainty, correlation, and decisions
9. Combine the structured economics with the flexibility of Microsoft Excel in a single presentation of project
10. Determine statistics for project including P10,P50,P90 outcomes , and the probability of success
11. Better understand the details of project risk through probabilistic techniques.
12. It should be exceptionally flexible, making them crucial in the valuation of reserves, exploration prospects, and new ventures. It is known that it can be difficult operating under regimes and continual changing terms.
13. Track changes for improved transparency in reserves reporting and auditing
14. Generate reports needed for year-end disclosures more efficiently
15. Easily create EIA23, NI-51-101, and other regulatory reports
16. Support unconventional reserves reporting requirements
17. Consistent and reliable reserve tracking
18. Generate day-to-day reports to monitor reserves
19. Create archives and snapshots to show reserve history and track performance against key indicators
20. Establish a multilevel approval process to ensure that changes to reserves data are approved and managed consistently
21. Control data access to limit what users need to see and are allowed to change
22. Improved business process performance
23. Give engineers and managers easy access to a common reserves reporting system

24. Pull reserves data and forecasts from multiple sources within organization
25. Implement and update reserves reporting in line with corporate structure

Platform/ Graphical and Report Output:

Windows XP, Vista, 7 and UNIX/ Linux compliant
Should be able to import files from MS-Excel, MS-Access and other ODBC compliant databases.

Compliant Database:

Export plots to BMP,GIF, JPG,TIF etc., formats
Report to be exported in various word processors.
Ensure that the output from the software should be plotted / printed on a wide range of printers and plotters.

ITEM – 2

PVT ANALYSIS SOFTWARE

The Software should include:

1)Fluid Characterization

Should handle upto C200 components.
Peng-Robinson Equation
Soave-Redlich-kwong Equation
Heavy oil characterization
Determination of Gas/oil contacts.

2) PVT Laboratory Experiments:

Should simulate laboratory experiments with each fluid composition:
a. Constant Mass Expansion
b. Constant volume depletion
c. Differential depletion
d. Saturation point
e. Separator test
f. Swelling test
g. Viscosity experiment
h. Multiple contact experiment
i. Slimtube

Regression to minimize the deviation between the measured laboratory data and the simulated results of the PVT experiments by varying model parameters.
Recombination of separator samples
Phase behaviour prediction
Output of PVT tables for use in simulation.

3) Quality Checking of Input data # Should perform quality checking of fluid compositions used for PVT simulation, so that inaccurate compositions can be corrected.

4) Flow Application # Modeling of solids viz. hydrates and waxes

Calculation of hydrate formation pressure, hydrate inhibition
Calculation of wax appearance temperature, wax dropout and asphaltene appearance pressure

5) Interface

The softwares output result has to be in a format, which can be read by other softwares used in Oil Industry like Eclipse, Mbal.

6) Platform/ Graphical and Report Output:

Windows XP, Vista, 7 and UNIX/ Linux compliant
Should be able to import files from MS-Excel, MS-Access and other ODBC compliant databases.

7) Compliant Database:

Export plots to BMP,GIF, JPG,TIF etc., formats
Report to be exported in various word processors.
Ensure that the output from the software should be plotted / printed on a wide range of printers and plotters.

General Notes for Bidders :

(Bidders should confirm each & every point clearly. Deviations, if any, should be highlighted in the quotation.)

1.0 Module wise cost breakup, if any, for each module to be provided. However, purchase of any one or all of the items / modules will be at OIL's discretion.

1.1 The bidder shall be responsible for supply of the software licenses.

1.2 The media for the software should be portable.

2.0 Bidder must forward relevant catalogue, literature etc. for the offered software.

2.1 Installation guide and comprehensive user manual must be provided either in paper format or computer media by the successful bidder along with supply. Bidder to confirm the same while quoting.

2.2 Step by step instruction for users of the different functionalities of the software should be provided either in a digital format or printed form.

3.0 **Installation of the Software**:

3.1 Installation of the Software may be required at Centre of Excellence of OIL, Guwahati, Assam, India by successful bidder/Supplier. The supplier shall undertake to load and install the software and demonstrate that all functions of the software/software are in good condition at Guwahati. The installation should be completed to OIL's satisfaction within two week of arrival of the software at Guwahati. The software should be tested with test data provided by OIL. However if such data are not available with OIL, the supplier will have to use their own data to OIL's satisfaction.

Familiarization with the new functionalities of the software should be provided at the site of installation.

3.2 Total Nos. of days required for installation shall also be clearly indicated in the bid.

3.3 Installation charges on lump sum basis, if any, should be quoted separately which shall be considered for evaluation of offers.

4.0 **Training :**

4.1 On site training on all aspects of the application of all the software modules may be required to be organised for OIL officials (6 persons) at Guwahati, Assam by successful bidder/Supplier. OIL shall provide infrastructure, workstations, projector etc. for training purpose.

4.2 The training schedule shall start, only after the successful installation of the complete software.

4.3 A ten (10) working days on site training is required for Economic Analysis Software

4.4 A five (5) 5 working days on site training is required for PVT Analysis Software.

4.5 Training charges on lump sum basis, if any, should be quoted separately which shall be considered for evaluation of offers.

5.0 **Warranty**:

The bidder must agree to provide warranty or maintenance/support of all software modules from the date of installation for one year free of cost and which covers the followings:

a) The supplier must inform and provide software upgrades, updates, software enhancements during this period at no extra cost to OIL within two (2) weeks from the date of release.

b) The supplier must inform OIL about upgrades/new version of the software immediately after its release, during the AMC period.

c) Correspondence with OIL's personnel for any assistance/ guidance will be through telephone support, written support (by e-mail, letter and fax).

d) In case of any issue which cannot be sorted out through correspondence, OIL may ask for on-site advice of the expert at no extra cost to OIL. The party shall depute such expert and the dates and duration of his/her visit may be decided mutually.

6.0 **Annual Maintenance Contract (AMC)**:

Oil India Limited may enter in to Annual Maintenance Contract for a period of 3 (three) years after the initial warranty period of one year is over. The scope for AMC shall be as under:

a) The supplier must inform and provide software upgrades, updates, software enhancements during this period at no extra cost to OIL within two (2) weeks from the date of release.

b) The supplier must inform OIL about upgrades/new version of the software immediately after its release, during the AMC period.

c) Correspondence with OIL's personnel for any assistance/ guidance will be through telephone support, written support (by e-mail, letter and fax).
d) In case of any issue which cannot be sorted out through correspondence, OIL may ask for on-site advice of the expert at no extra cost to OIL. The party shall depute such expert and the dates and duration of his/her visit may be decided mutually.
e) The number of years for which AMC will be availed will be at OIL's discretion.

6.1 Charges for Annual Maintenance Contract (AMC) after the initial warranty period up to 3 years with year wise break up, must be quoted separately which shall be considered for evaluation of offers. Services to be provided during AMC must be confirmed and elaborated clearly in the bid.

7.0 The bidder must submit a written undertaking that they would be able to provide Installation, Training, Warranty and AMC services as mentioned above. The responsibility for providing the services during warranty and Annual Maintenance Contract (AMC) period should lie with the supplier irrespective of any change in Indian agency, if applicable.

7.1 Installation charges, on-site Training charges and Annual Maintenance Contract charges, if any, should be quoted separately (and should not be clubbed together with main software).

7.2 While quoting Installation charges, on-site Training charges and Annual Maintenance Contract charges above, bidder should take into account all charges including to and fro fares, boarding/lodging, local transport at Guwahati, Assam and other expenses of supplier's personnel during their stay at Guwahati. OIL may provide accommodation on Chargeable basis subject to availability. Bidder should confirm about providing all these services in their Bid. However, OIL reserves the right to avail such services at its own discretion.

8.0 **Tax & Duties:**

(i) All taxes, stamp duties and other levies imposed outside India shall be the responsibility of the Bidder/Seller and charges thereof shall be included in the offered rates.
(ii) All Taxes & levies imposed in India, for the services including installation & commissioning, shall be to the Bidder/Seller's account.
(iii) Income Tax on the value of the Services rendered by the Bidder /Seller in connection with installation, commissioning, training etc. shall be deducted at source from the invoices at the appropriate rate under the I.T. Act & Rules from time to time.

9.0 **Payment :** Payment shall be released as follows:

i) 80 % of the Software value shall be released on supply of Software against proof of despatch/shipment of the goods.
ii) Remaining 20 % of Software value along with installation & commissioning charges shall be paid after successful commissioning and acceptance of the Software by OIL at site.
iii) Training charges shall be payable on successful completion of training and submission of bill.

OIL may consider making 100 % payment of the Software value towards supply of the Software against proof of dispatch/shipment provided bidders agree to pay interest @ 1% above prevailing

Bank Rate (CC rate) of State Bank of India for 20 % of the Software value and also submit Bank Guarantee for the equivalent amount plus interest valid till successful commissioning of Software at site. This is in addition to the 10 % of the order value towards Performance Security as per the NIT requirement.

Offers not complying with the payment terms as indicated above shall be loaded with one percent above the prevailing Bank rate (CC rate) of State Bank of India for duration of commissioning time indicated in the tender plus transit time (3 months) for evaluation purpose.

10.0 The items covered by this enquiry shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/E-01/2005 attached.

10.1 Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

Annexure – II

Bid Rejection Criteria (BRC) and Bid Evaluation Criteria (BEC)

(I) BID REJECTION CRITERIA (BRC)

The bids must conform to the specifications, terms, and conditions given in the NIT. Bids shall be rejected in case the items offered do not conform to the required technical minimum / maximum parameters stipulated in the technical specifications and to the respective international /national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements shall have to be particularly met by the bidders, without which the offer will be considered as non-responsive and rejected:

A. Technical

ITEM – 1

1.0 BIDDER'S QUALIFICATION:

1.1 The bidder shall be an Original Manufacturer (OM) of the Software

OR

The bidder shall be a supplier authorized by an Original Manufacturer (OM) of the Software.

2.0 BIDDER'S EXPERIENCE

2.1 In case the bidder is an Original Manufacturer (OM) of the Software

2.1.1 The bidder shall be a manufacturer of Economic analysis Software and shall be in the business of developing software for the last 5 years preceding to the Bid Closing date of this Tender.

2.1.2 The bidder shall have the credentials of successful execution of at least 2 orders of supplying, installing and imparting Training of Economic analysis Software during the currency of last 5 (Five) years preceding from the bid closing date of this tender to leading E&P companies. The bidder's documentary evidence in this regard must be provided in the form of copies of past purchase orders.

2.2 In case the Bidder is a Supplier, authorized by an OM
The following criteria shall be met by the Bidder:

2.2.1 The Bidder must confirm to supply software from an OM who meets the qualification requirements stipulated under clauses 2.1.1 & 2.1.2 above.

2.2.2 The bidder additionally shall have the credentials of successful execution of at least 1 order of supplying and installing similar software during the currency of last 5(Five) years preceding from the bid closing date of this tender to Leading E&P companies. The bidder's documentary evidence in this regard must be provided in the form of copies of past purchase orders.

2.2.3 Bidder shall enclose a valid Authorization Certificate with back up Warranty & Guarantee from the (OM) along with guarantee to impart Training, carry out installation and commissioning as per this Tender to quote against this tender.

ITEM – 2

1.0 BIDDER'S QUALIFICATION:

1.1 The bidder shall be an Original Manufacturer (OM) of the Software

OR

The bidder shall be a supplier authorized by an Original Manufacturer (OM) of the Software.

2.0 BIDDER'S EXPERIENCE

2.1 In case the bidder is an Original Manufacturer (OM) of the Software

2.1.1 The bidder shall be Manufacturer of PVT Analysis software and shall be in the business of Developing Software for the last 5 years preceding to the Bid Closing date of this Tender.

2.1.2 The bidder shall have the credentials of successful execution of atleast 2 orders of supplying, installing and imparting Training of PVT Analysis Software during the currency of last 5(Five) years preceding from the bid closing date of this tender to leading E&P companies. The bidder's documentary evidence in this regard must be provided in the form of copies of past purchase orders.

2.2 In case the Bidder is a Supplier, authorized by an OM
The following criteria shall be met by the Bidder:

2.2.1 The Bidder must confirm to supply software from an OM who meets the qualification requirements stipulated under clauses 2.1.1 & 2.1.2 above.

2.2.2 The bidder additionally shall have the credentials of successful execution of atleast 1 order of supplying and installing similar software during the currency of last 5(Five) years preceding from the bid closing date of this tender to Leading E&P companies. The bidder's documentary evidence in this regard must be provided in the form of copies of past purchase orders.

2.2.3 Bidder shall enclose a valid Authorization Certificate with back up Warranty & Guarantee from the (OM) along with guarantee to impart Training, carry out installation and commissioning as per this Tender to quote against this tender.

(B) COMMERCIAL :

1.0 Bids are invited under Single Stage Two Bid System. Bidders shall quote accordingly under Single Stage Two Bid System. **Please note that no price details should be furnished in the Technical (i.e. Unpriced) bid.** The "Unpriced Bid" shall contain all techno-commercial details except the prices which shall be kept blank. The "Priced Bid" must contain the price schedule and the bidder's commercial terms and conditions. Bidder not complying with above submission procedure will be rejected.

2.0 Bid security of US $ 5,926 or ₹ 2,66,700/- shall be furnished as a part of the TECHNICAL BID. Any bid not accompanied by a proper bid security in ORIGINAL will be rejected without any further consideration. For exemption for submission of Bid Security, please refer Clause No. 9.8(Section A) of General Terms and Conditions for Global Tender. Bank Guarantee towards Bid Security shall remain valid till **06th March 2014.**

3.0 Validity of the Bids shall be minimum 6 months (180 days) from the Bid closing date of the tender. Bids with lesser validity will be rejected.

4.0 Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of twelve months from the date of commissioning of the complete at site against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.

5.0 Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for one year from the date of successful commissioning of the complete package at site. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.

6.0 Bidders are required to submit the summary of the prices in their "Priced Bids as per bid format (Summary), given below:

(i) Priced Bid Format (SUMMARY) for Foreign Bidders :

		Economic Analysis Software	PVT Analysis Software
(A)	Total material/software value		
(B)	Packing & FOB Charges		
(C)	Total FOB Port of Shipment value		
(D)	Air Freight Charges upto Kolkata, India		
(E)	Insurance Charges		
(F)	Total CIF Kolkata value		
(G)	Installation / Commissioning charges		
(H)	Training charges		
(I)	Total value, (F + G + H)		
(J)	AMC charges		
(K)	Total Value including above		
(L)	Total value in words :		
(M)	Gross Weight :		
(O)	Gross Volume		

(ii) Priced Bid Format (SUMMARY) for Indigenous Bidders :

		Economic Analysis Software	PVT Analysis Software
(A)	Total material/software value		
(B)	Packing & Forwarding Charges		
(C)	Total Ex-works value		
(D)	Excise Duty with Education Cess, (Please indicate applicable rate of Duty)		
(E)	Sales Tax, (Please indicate applicable rate of Tax)		
(F)	Total FOR Despatching station price (C + D + E) above		
(G)	Road Transportation/Courier charges to Guwahati		
(H)	Insurance Charges		
(I)	Assam Entry tax		
(J)	Total FOR Guwahati value		
(K)	Installation / Commissioning charges		
(L)	Training charges		
(M)	Total value, (F + G + H)		
(N)	AMC charges		
(O)	Total Value including above		
(P)	Total value in words :		
(R)	Gross Weight :		
(R)	Gross Volume		

NOTES :
Attention of Bidders is drawn to the followings, which were specified in the Tender document:

1. Installation/Commissioning charges must be quoted separately on lumpsum basis. These charges should include amongst others to and fro fares, boarding/lodging and other expenses of supplier's commissioning personnel during their stay at Guwahati, Assam(India).
2. Training charges, if any must be quoted separately on lumpsum basis. Training charges at OIL's premises should include amongst others to and fro fares, boarding/lodging, local transport at Guwahati and other expenses of supplier's training personnel during their stay at Guwahati, Assam(India). In case of training at Bidder's premises, to and fro fares, boarding/lodging and other enroute expenses of OIL's personnel shall be borne by OIL.
3. All Income, Service, Corporate Taxes etc. towards the services provided under installation / commissioning, Training and inspection shall be borne by the supplier and will be deducted at source at the time of releasing the payment.
4. Banking charges in the country of the foreign bidder shall be borne by the bidder.
5. Each item shall be evaluated independently.

7.0 **Offers received without Integrity Pact duly signed by the authorised signatory of the bidder will be rejected.**

(II) BID EVALUATION CRITERIA (BEC) :

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005.

ANNEXURE-III

COMMERCIAL CHECK LIST

THE CHECK LIST MUST BE COMPLETED AND RETURNED WITH YOUR OFFER. PLEASE ENSURE THAT ALL THESE POINTS ARE COVERED IN YOUR OFFER. THESE WILL ENSURE THAT YOUR OFFER IS PROPERLY EVALUATED. PLEASE SELECT "Yes" OR "No" TO THE FOLLOWING QUESTIONS, IN THE RIGHT HAND COLUMN.

Sl#	REQUIREMENT	COMPLIANCE
1.0	Whether bid submitted under Single Stage Two Bid System?	Yes / No
2.0	Whether quoted as manufacturer?	Yes / No
2.1	Whether quoted as Supply House / Distributor. To Specify-	Yes / No
2.2	If quoted as Supply House / Distributor,	Yes / No
	(a) Whether submitted valid and proper authorization letter from manufacturer confirming that bidder is their authorized Supply House for the product offered ?	
	(b) Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	
3.0	Whether ORIGINAL Bid Bond (not copy of Bid Bond) Sent separately? If YES, provide details	
	(a) Amount :	
	(b) Name of issuing Bank :	
	(c) Validity of Bid Bond :	
3.1	Whether offered firm prices?	Yes / No
3.2	Whether quoted offer validity of Six months from the date of closing of tenders?	Yes / No
3.3	Whether quoted a firm delivery period?	Yes / No
3.4	Whether agreed to the NIT Warranty clause?	Yes / No
3.5	Whether confirmed acceptance of tender Payment Terms of 80% against shipment/dispatch documents and balance 20% after successful commissioning along with commissioning charges?	Yes / No
3.6	Whether confirmed to submit PBG as asked for in NIT?	Yes / No
3.61	Whether agreed to submit PBG within 30 days of placement of order?	Yes / No
3.7	Whether Price submitted as per Price Schedule indicated in the tender?	Yes / No
3.8	Whether quoted as per NIT (without any deviations)?	Yes / No
3.81	Whether quoted any deviation?	Yes / No
3.82	Whether deviation separately highlighted?	Yes / No
3.9	Whether indicated the country of origin for the items quoted?	Yes / No
3.91	Whether technical literature / catalogue enclosed?	Yes / No
3.92	Whether weight & volume of items offered indicated?	Yes / No
4.0	For Foreign Bidders - Whether offered FOB / FCA port of despatch including sea / air worthy packing & forwarding charges?	Yes / No
4.1	For Foreign Bidders – Whether port of shipment indicated. To specify:	Yes / No
4.2	For Foreign Bidders only - Whether indicated ocean freight up to Kolkata port (Excluding marine insurance) ?	Yes / No
4.3	Whether Indian Agent applicable?	Yes / No

	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	
5.0	For Indian Bidders – Whether indicated the place from where the goods will be dispatched. To specify :	Yes / No
5.1	For Indian Bidders – Whether road transportation charges up to Guwahati quoted?	Yes / No
5.2	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	Yes / No
5.3	For Indian Bidders only - Whether indicated import content in the offer?	Yes / No
5.4	For Indian Bidders only - Whether offered Deemed Export prices?	Yes / No
5.5	For Indian Bidders only – Whether all applicable Taxes & Duties have been quoted?	Yes / No
6.0	Whether all BRC/BEC clauses accepted?	Yes / No
7.0	If Installation/ Commissioning charges applicable, whether separately quoted on lumpsum basis?	Yes / No
7.1	If Training charges applicable, whether separately quoted on lumpsum basis?	Yes / No
7.2	Whether AMC (year wise) charges quoted?	Yes / No
7.3	Whether to & fro air fares, boarding/lodging of the commissioning personnel at Guwahati, Assam(India) included in the quoted charges ?	Yes / No
7.4	Whether confirmed that all Service, Income, Corporate tax etc. applicable under Installation/ Commissioning & Training are included in the prices quoted ?	Yes / No
8.0	**Whether Integrity Pact with digital signature uploaded?**	Yes / No

Offer referance	
Name of the Bidder	

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